

CLIENT SERVICE UNIT

NO.	NAME OF CLIENT	ADDRESS/ COMMUNITY	DETAILS OF COMPLAINT/SERVICE REQUIRED/ENQUIRIES	DEPARTMENT OFFICE TO HANDLE	REMARKS
1.	Nkum Seth	Kitase	On 2 nd March, 2019, the client complained about illegal connections in his area without the use of meters.	The issue was referred to E.C.G	The situation has been rectified
2.	Daniel Asiama	Berekuso	On 23 rd of June, 2019, the client complained that some is selling food under unhygienic condition.	The issue was referred to Environmental Health Department	The issue has been brought under control
3.	Paul Darko	Ahwerase	On 17 th September, 2019, the client reported to the unit that some people are using his land as a refuse dump.	The issue was referred to the Environmental Health Officer	The issue has been resolved
4.	Emmanuel Obeng	Gyankama	On 30 th November, 2019, the client complained to the office that there is this tenant who refused to pay his rent.	The issue was referred to the Rent Control Department	The issue has been solved
5.	Mr. Musah	Fahiakor	On the 8 th January, 2019, the client complained about the bad condition of the public toilet in the community. He said the public toilet was in a very bad state and such has created a lot of bad smell and flies in the community.	The complaint was addressed to the environmental health office to handle.	The problem was resolved by continues monitoring and hygienic sanitation and cleaning
6.	Agnes Opere	Nsakyi	The client who is the land lord came to complain about his tenant	The issue had been addressed to the rent	The parties involved was

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			who has refused to pay his outstanding debt including his rent and water utilities in the house.	and housing unit to handle.	invited and the problem was resolved
7.	Janet Agyeibea and Joseph Ntow	Oboadaka	Some residents of Oboadaka came to the Assembly to complain about the noise some churches and chop bar operators in the community creates. They claimed they have tried asking these people to minimize the noise. On 11 th June, 2019.	The issue would be referred to the PRCC to resolve	The parties involved was summoned to a meeting and the problem was resolved
8.	Abena Osaebia	Attakrom	On the said that, the Hon. Assemblyman and the Head Teacher of D/A Primary School reported that part of the school roof had been ripped off as a result of heavy rain and wind.	The problem was addressed to works department	The problem was addressed or solved for academic classes to go on.
9.	Mary Amo	Aburi West	The client who is the land lady and the owner of a 2 bedroom apartment came to the Assembly on the said date, 18 th November, 2019 to complain that the property rate issued to her was too expensive and upsurge and requested we do something about it.	The issue was handed over to Local Government Inspector to deal with.	The problem was rectified and solved.